

— université  
— lumière  
— LYON 2

**INTERNATIONAL  
STUDENT**

**HANDBOOK**

**2022-2023**

La Région   
Auvergne-Rhône-Alpes



Erasmus+



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## FOREWORD

This guide is designed to help you during your university experience in Lyon as an international student. You will find all the information you need in order to apply to our courses in Lyon 2 according to your profile.

It describes the first steps you need to take to prepare for your departure to France: consular procedures, finding accommodation, financing your stay, etc.

It also focuses on your installation in France (health, travel, useful services...) as well as the different steps to register at the university (CVEC, administrative and educational enrolment).

You will find your contacts at the International Relations Office and the different services offered by the International Student Office to facilitate your integration in France. You will also find the university's services which will be useful for your schooling, your hobbies and your daily life throughout the year.

Finally, here are 3 essential steps to follow at the end of your stay in order to leave without any problem.

The International Relations Office's team hopes you will enjoy the reading and remains at your disposal to help you!

# A WORD FROM THE VICE PRESIDENT

Dear students,

You made an excellent choice !

We are delighted to have you as one of our students for a semester or for a full academic year. Having many students of diverse nationalities and native languages on our campuses and in our classes is a source of pride for our university. With almost 28 000 students, about 18% of whom are international students, we hope that you will soon feel at home at our university.

You will discover the variety of courses that we offer, from Anthropology to Tourism, Linguistics, Law and Musicology, to name just a few. We have prepared this handbook to help you settle in. It contains all the information you need to quickly settle in Lyon: opening a bank account, renting a bicycle, finding the courses you are interested in, accessing the libraries and other useful resources.

However, a handbook is no substitute for real people to help you. Therefore, you will have the opportunity to attend activities and outings through the Alter Ego program, we will organize get-togethers with French students and provide you with a linguistic and methodological support. We will always be here for you to ensure that you have fond memories of Lyon 2. Study well, have fun and take advantage of everything that Lyon 2 has to offer. Have a great semester or academic year with us.

*Jim Walker*

Vice President in charge of international relations

# KEY FIGURES



**620**

exchange agreements



**35**

double diplomas



**28 209**

students  
18 % of  
international  
students



**370**

partner universities



**60**

countries

## STUDYING AT UNIVERSITÉ LUMIÈRE LYON 2

Université Lumière Lyon 2 offers a wide range of courses in the fields of Arts, Humanities, Linguistics, Law, Economics, Management, Human and Social Sciences, Sciences, Technology and Health. Our courses are available at the Bachelor's, Master's and Doctoral levels. The University also offers specialised courses, DU and BUT.

For more information, please consult the full range of courses offered.



## APPLICATION PROCESSES

APPLYING AT LYON 2 **The application process differs depending on your situation and the grade level you are applying for.**

L1 BACHELOR'S DEGREES	
<b>Foreign students from outside the EU, EEA, Switzerland, Andorra and Monaco, living in France and holding a foreign high school diploma (Baccalauréat)</b>	<p>Follow the Demande d'Admission Préalable (DAP) procedures by downloading and completing the "Dossier vert" form available on the website of the Ministry of Higher Education and Research. Then you should hand over the form to the Enrolment Centre or send it at <a href="mailto:dap@univ-lyon2.fr">dap@univ-lyon2.fr</a></p> 
<b>Foreign students from outside the EU, EEA, Switzerland, Andorra and Monaco, living outside of France and holding a foreign high school diploma (Baccalauréat)</b>	<p>Etudes en France procedure via the Campus France agency in your country of residence. If your country does not use the Etudes en France procedure, contact the Campus France agency or the French Embassy in your country of residence, in order to withdraw and complete a dossier "blanc" de Demande d'Admission Préalable.</p>
<b>Non-European students living in France or abroad and holding a French high school diploma (Baccalauréat)</b>	<p>Parcoursup procedure</p> 
<b>Foreign students from the EU, EEA, Switzerland, Andorra and Monaco</b>	<p>Parcoursup procedure.</p> 

## APPLICATION PROCESSES

### APPLYING AT LYON 2

The application process differs depending on your situation and the grade level you are applying for.

#### L2 AND L3 BACHELOR'S DEGREES, MASTER M1 AND M2

**International students living in France or in a member state of the EU, the EEA, Switzerland, Andorra and Monaco**

Applications are made online using the Lyon 2 **eCandidat platform**.

Check the calendar of application campaigns



**Non-European students living in a country outside the EU, EEA, Switzerland, Andorra and Monaco**

Etudes en France procedure via the Campus France agency in your country of residence. If your country does not use the Etudes en France procedure, use the platform **eCandidat** to submit your application.



#### DOCTORATE

For further information on PhD programs, contact the Research and Doctoral Schools Office (DRED) at [ri.recherche@univ-lyon2.fr](mailto:ri.recherche@univ-lyon2.fr).

## APPLICATION PROCESSES

### TUITION

For **international exchange students**, there is no fee to pay (unless otherwise stated in your cooperation agreement).

For **international non-exchange students** enrolled individually, please check the grid below.

CURRICULUM/COURSE LEVEL	CVEC (€)	TUITION (€)
Bachelor's degree	92	2770
Professional degree	92	2770
BUT	92	2770
Master' degree	92	243
Doctorate	92	380

For more information about enrolment fees, please check the "Droits et montants d'inscription" webpage: [www.inscriptions-lyon2.fr](http://www.inscriptions-lyon2.fr)



# ACADEMIC INFORMATION

## ACADEMIC CALENDAR 2022-2023

### 1ST SEMESTER

#### Start of the academic year

Monday, September 12th

#### End-of-year holidays -

#### The university is closed:

from Saturday, December 17th 2022 to  
Sunday, January 1st 2023.

#### Final exams : 1st session

From Monday, 09th to Saturday, 21th  
January

### 2ND SEMESTER

#### Start of the 2nd semester

Monday, January 23th

#### Publication of grades

Friday, February 3rd

#### Winter and Easter holidays

From Saturday, February 11th to Sunday,  
February 19th.

From Saturday, April 8th to Sunday, April  
16h

#### Final exams

##### 1ST SESSION

From Thursday,  
May 25th to  
Monday, June  
6th

PUBLICATION OF  
GRADES

Monday, June  
12th

##### 2ND SESSION

From Thursday,  
May 25th to  
Monday, June  
6th

PUBLICATION OF  
GRADES

Thursday, July  
6th

#### Summer holidays - The university is closed:

from Saturday, July 22th to Sunday, August 21th

### PUBLIC HOLIDAYS IN FRANCE

#### Thursday, November 1st

(All Saints' day)

#### Friday, November 11th

(1918 Armistice)

#### Sunday, December 25th

(Christmas)

#### Sunday, January 1st

(New Year's Day)

#### Monday, April 10th

(Easter Monday)

#### Monday, May 1st

(International Workers' Day)

#### Monday, May 8th

(May 8, 1945 Victory celebration)

#### Thursday, May 18th + the University is closed Friday

(Long Ascension weekend)

#### Monday, May 29th

(Whit Monday)

#### Friday, July 14th

(French National Day)

## ACADEMIC INFORMATION

### FRENCH ACADEMIC SYSTEM

French Higher education is structured around the European LMD system (Bachelor's degree - Master's degree - Doctorate), which is organised in three cycles and takes as a reference the ECTS credits obtained by the student

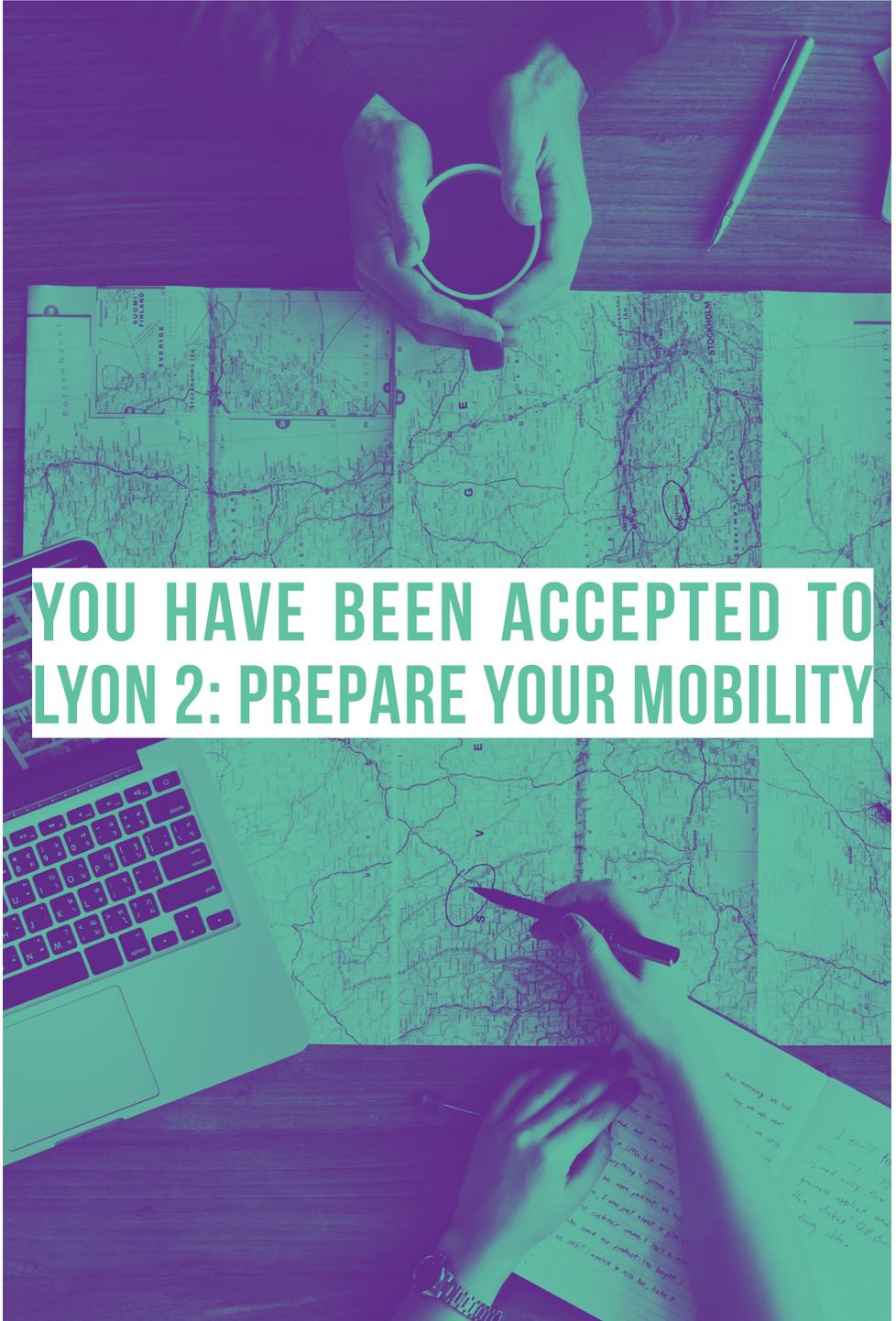
to validate the semesters and years of study. This system enables a better readability of diplomas at the European level and favours the international mobility of students.



\*ECTS : European Credit Transfer and Accumulation System

For more information, please read the following article of Campus France entitled : «Diplôme français, système LMD et équivalences»





# YOU HAVE BEEN ACCEPTED TO LYON 2: PREPARE YOUR MOBILITY

## FINANCING YOUR STAY/MOBILITY



### WORK IN FRANCE

With the exception of Algerian students, the possession of a student residence permit or a long-stay student visa (equivalent to a residence permit) enables the holder to seek and exercise any paid activity up to a maximum of 964 hours per year.

If you are Algerian, your annual work quota is limited to a maximum of 850 hours and you have to complete the prior application procedure for a temporary work permit on the website of **the Ministry of the Interior**, after having found a job.

For students from the European Union, there are no restrictions.

Regardless of your situation, your class schedule must take priority over your work schedule. Exchange students cannot be exempted from attendance for work.

### SCHOLARSHIPS/SOCIAL BENEFITS

Financing your studies can be a complicated issue. On the **University's website** you will find some financing options as well as the procedures and criterias for obtaining them.

The COMUE Université de Lyon also provides you with a portal that lists all the aid measures available to students.

Visit the **website of Mes aides étudiantes** for more information.



## FINANCING YOUR STAY/MOBILITY

### BUDGET

The average monthly budget needed to live in Lyon is around €850.

You will find below a table listing the various expenses to be expected as an indication:

CIVIL LIABILITY INSURANCE	25 - 30€/year
RENT (EXCLUDING PUBLIC UNIVERSITY RESIDENCES)	500 - 750€/month
HOUSE INSURANCE	50€/year
ELECTRICITY, GAS, WATER	30€/month
LYON PUBLIC TRANSPORT SUSSCRIPTION (TCL)	18-25 years old : 25€/month 26-27 years old : 25€/month if you are a student 26-64 years old : 66,40€/month +5€ card
MEALS AT THE UNIVERSITY RESTAURANT	Starting from 3,30€
GROCERY SHOPPING	200€/month
TELEPHONY/INTERNET	20 - 40€/month

## PLAN YOUR DEPARTURE

### THE “WELCOME TO FRANCE” MODULES

In 2020, the “Bienvenue en France” label was awarded to Université Lumière Lyon 2 by Campus France. This label vouches for the quality of the reception of international students at our institution. In order to continue to improve the welcome conditions for our international students, the University has made available interactive modules to help you better prepare your stay in Lyon.



Check out these modules to find tips and advices on the different aspects of your life in France.

### APPLYING FOR A VISA/RESIDENCE PERMIT

Regardless of your country of residence, if you are from a country outside the Schengen area, you must obtain a visa for France.

of application. Therefore, we advise you to anticipate the process from the moment you receive your admission to the University.

The time to process applications can vary depending on the country and the period



Find all the information on the procedures and types of visa on the official website of France Visas.

### ACCOMODATION

Finding accommodation in Lyon can be a real challenge. This is why we advise you to start looking for accommodation before you arrive. Plan for temporary accommodation if necessary.

For exchange students at the Université Lumière Lyon 2, if you have not been allocated a public university residence by email, we strongly advise you to start looking for accommodation before you arrive.

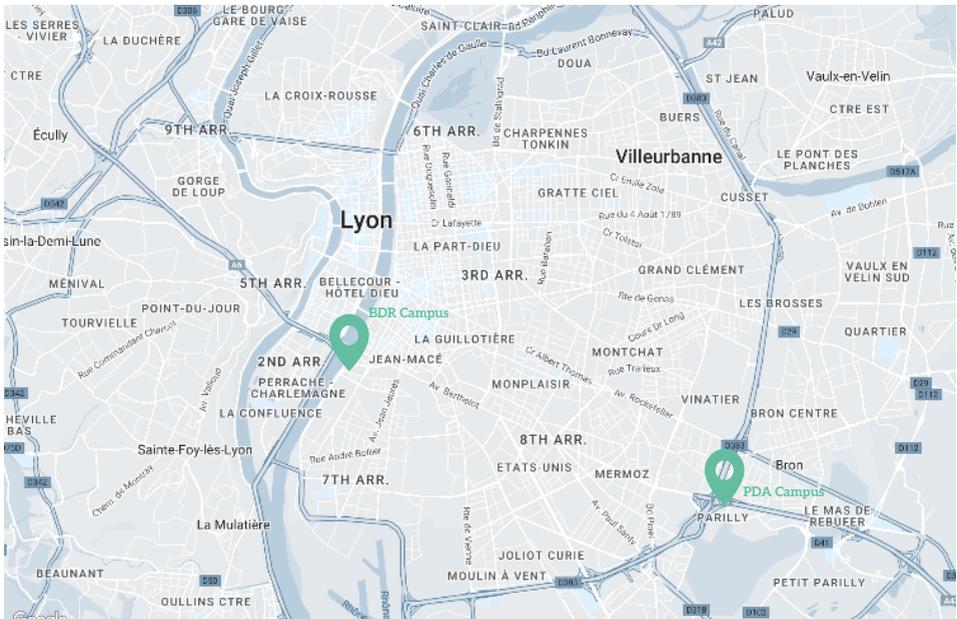
The DRI does not save places for international non-exchange students.

# DEPARTURE PREPARATIONS

## Types of property

STUDIO	T <sub>1</sub> /F <sub>1</sub>	T <sub>1</sub> /F <sub>1</sub> BIS	T <sub>2</sub> /F <sub>2</sub>	T <sub>3</sub> /F <sub>3</sub>
A living room, including «bedroom», «living room» and "kitchen».	A main room with a separate kitchen.	A kitchen that opens onto the living room, a separate bedroom.	A living room, a separate or «open» kitchen, and a separate bedroom. The T <sub>2</sub> /F <sub>2</sub> have a larger surface area than the T <sub>1</sub> /F <sub>1</sub> .	A living room, a separate or «open» kitchen, 2 separate bedrooms.

## Where to live ?





### 1ST STEP

Select the offers that interest you according to location, rent, availability, type of housing.



### 2ND STEP

Call to check if the selected offer is still valid or if others of the same type are available.



### 3RD STEP

Ask for the details that are not presented in the listing: the cost of the charges, the heating's type (collective, individual, gas, electric) and also the supporting documents required to apply.



### 4TH STEP

From abroad : ask if it is possible to consult photos (on the internet, by email...).

#### **Be careful!**

When looking for housing before your arrival, be careful and avoid paying before you have signed a contract; fake ads are circulating on the internet.



## THE 5 STEPS TO LOOK FOR HOUSING



### 5TH STEP

Agree on a date for the visit (be careful if you are unable to attend on the day of the visit, it is advisable to inform the landlord quickly).

As there is a high demand for housing in Lyon, remember to prepare the documents you need to provide before the visit so that you can submit your application quickly. If it fits your expectations, we advise you to submit your application on the day of the visit (if you have all the required documents).



## CHECKLIST BEFORE DEPARTURE

Ready to go ? Before you leave, don't forget to prepare the following documents as you may need them:

### ID DOCUMENTS



Valid passport or ID card



Birth certificate (translation and apostille\*)

\*A process that authenticates your document for your procedures in France.



Driving licence  
(translation, if you intend to drive in France)

### DOCUMENTS PERTAINING TO YOUR STUDIES IN FRANCE



Certificate of enrolment  
at your institution



Certificate(s) of language  
level (French, English,  
etc.)



Previous diplomas  
(translation and  
certified copy)

# YOUR ARRIVAL IN FRANCE

## SETTLING IN LYON

### VISA/RESIDENCE PERMIT

#### STUDENTS UNDER THE AGE OF 18

with a visa carrying the mention «mineur scolarisé», you have 2 months after reaching your majority (18 years old) to start the process to obtain your first residence permit.

#### ALGERIAN STUDENTS

You should be in possession of a visa with the mention «carte de séjour». When you arrive in France, you must make an appointment with the prefecture to request a residence permit.

#### NON ALGERIAN STUDENTS

If you have a «student» visa with the mention: “dispense temporaire de carte de séjour”/temporary exemption of residence permit, in this case you do not have to do anything. With this visa, it is not possible to work, to receive housing allowance or to extend your stay in France.

If you have a «student» VLS-TS visa, in this case you must validate your visa online within 3 months of your arrival in France, on the “**administration étrangers en France**” website.



# L'INSTALLATION EN FRANCE

## Social health protection

When you arrive in France and after your enrolment at the university, you must subscribe to the general Social Security system. This procedure is compulsory and free.

Please note that depending on your situation, the registration procedure will be different:

<p>STUDENTS FROM THE EUROPEAN UNION (AND LIECHTENSTEIN, NORWAY AND SWITZERLAND) AND STUDENTS FROM QUEBEC</p>	<p>You remain affiliated to the social security system in your country and are not required to subscribe to the French Social Security system, unless you wish to apply for some social assistance (CAF, etc.). Indeed, you will need a French social security number to complete your application process.</p> <p>If you are from Quebec, you must request a certificate of affiliation to the Quebec health system before your departure.</p>
<p>FOR STUDENTS FROM OUTSIDE THE EUROPEAN UNION</p>	<p>You must affiliate yourself with the French Social Security system via the Ameli website.</p> 

## How to be refunded by the social security system ?

In order to be properly refunded by the social security system for your healthcare costs, you must choose a doctor. The list of social security approved doctors can be consulted on the social security website.

More information on how to declare your primary care physician: [www.ameli.fr](http://www.ameli.fr)

Be careful! The Social Security system only refunds 70% of a basic amount of 25€. To supplement the amount refunded by the Social Security, you can sign up to a health insurance policy with the Social Security system (additional healthcare cover) or a private health insurance company of your choice. This is not compulsory but is strongly recommended. There are also student health insurance companies with attractive offers. Contact different insurance companies around to compare prices and for more information !

## YOU HAVE FOUND A PLACE TO LIVE

### Establish the condition of the property, insuring yourself and your home

As soon as you arrive in your rental (private, CROUS...) you must make an inventory of fixtures. It is important to note everything clearly and in detail (the state of the floors, ceilings, equipment, stains, cracks, etc.) to avoid any disputes when you leave (inventory of fixtures). Be very attentive to any damage and inform the estate agency or the landlord as soon as you notice a problem. If damages or defects are not noted from the beginning, the landlord may decide to keep part or all of the deposit.

### Opening gas, electricity and/or water contract

Take the necessary steps to open the gas, electricity and/or water supply according to the needs of your home by contacting a supplier by phone or via the Internet: GDF SUEZ, EDF, Direct Energie, Veolia, Eau du Grand Lyon, etc.

## OPENING A BANK ACCOUNT

Opening a bank account in France is highly recommended. This will make it easier for you to apply for housing allowance (CAF), a residence permit, pay bills, etc. Ask your home bank for information, as it may have partnerships with a bank in France. Opening an account is generally free of charge and many banks offer bank card and chequebook fees for free during the first year of account operation.

Then, you must sign up to a **home insurance**. This is compulsory and will be required by the landlord before the lease is signed. Obtaining this insurance also allows you to be insured through the civil liability insurance (often included in the home insurance). You will need this policy if you wish to participate in day trips organized by the Alter Ego programme. You can take out this insurance with your French bank or an insurance company.

### Opening an internet and telephone line

If you want to open an internet and telephone line, contact an operator by telephone or on the internet: Orange, SFR, Bouygues, Free, Sosh...



## MOVING AROUND LYON

### Lyon Public Transport (TCL)

TCL is the name of the company that manages the metros, buses and trams in Lyon and its urban area. The network is active from 5am to around midnight. You can buy a monthly or yearly pass from one of the many TCL offices in the city (closed on Sundays and public holidays). A pass will be more cost-effective if you use public transportation every day. You can also buy single tickets from ticket machines at bus stops and metro/tramway stations, from bus drivers and in some tobacco shops.



For more info.



### Vélo'v

Vélo'v are bicycles available everywhere in Lyon to make travelling easier. You pick up a Velo'v at a terminal and drop it off at another terminal when you arrive to your destination. This means of transport is practical, simple, economical and ecological.

More information on the website



### Electric scooters

Rental via smartphone application. Approximately 0.15€/minute. See below for providers.



dott



TIER



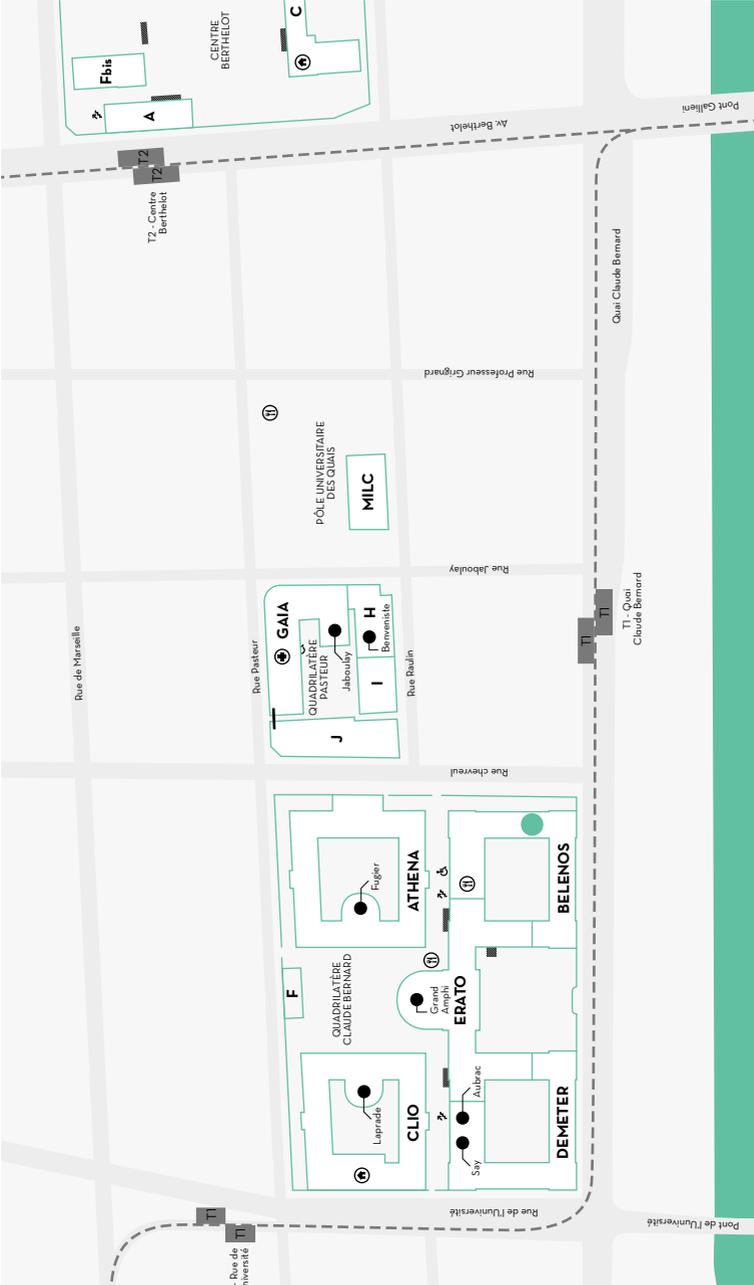
Sixt



# BERGES DU RHÔNE CAMPUS

## ENROLMENT AT THE UNIVERSITY

2 CAMPUSES



- BÂTIMENTS
- RHÔNE
- ROUTES
- ACCÈS PMR
- SANTÉ / INFIRMERIE
- AMPHITHÉÂTRES
- BARRIÈRES
- ACCUEIL
- PLACES PMR
- RESTAURATION
- ESCALIERS
- Direction des relations Internati
- Bâtiment Belénos
- Niveau 1 - 2ème étage



## ADMINISTRATION OFFICES OF THE FACULTIES

Do you have any questions about your schooling, your choice of courses, your timetable, your exams? Contact the administration office of your faculty.

FACULTY OF ANTHROPOLOGY, SOCIOLOGY AND POLITICAL SCIENCE (ASSP)		FACULTY OF ECONOMICS AND MANAGEMENT (SEG)	
FACULTY OF LAW JULIE-VICTOIRE DAUBIÉ		INSTITUTE OF COMMUNICATION (ICOM)	
FACULTY OF GEOGRAPHY, HISTORY, ART HISTORY AND TOURISM		LYON INSTITUTE OF LABOUR STUDY (IETL)	
FACULTY OF LANGUAGES		INSTITUTE OF PSYCHOLOGY	
FACULTY OF LITERATURE, LANGUAGE SCIENCE AND ARTS (LESLA)		INSTITUTE OF SCIENCE AND PRACTICE OF EDUCATION AND TRAINING (ISPEF)	

If you are an exchange student, contact the incoming exchange students coordinators at the International Relations Office:

### Erasmus+ students:

✉ [incoming-europe@univ-lyon2.fr](mailto:incoming-europe@univ-lyon2.fr)

### Study abroad students (outside Europe):

✉ [incoming-monde@univ-lyon2.fr](mailto:incoming-monde@univ-lyon2.fr)

## COMPLETING YOUR ENROLMENT

### The CVEC

Before registering, each student accepted into full-time training in an institution of higher education in France must obtain a certificate of payment of the Student Life and Campus Contribution (CVEC), by payment or exemption, amounting to 92 euros. Exchange students are exempt from this payment. Under certain conditions, non-exchange students may also be exempted from paying the CVEC. Consult the [etudiant.gouv.fr](http://etudiant.gouv.fr) website to find out if your situation entitles you to this exemption.

The payment of the CVEC is only possible through this [secure platform](#) and not through any other platform.



### Administrative enrolment

The administrative enrolment procedure is completely digitised. It is carried out online on the registration platform: [inscription-lyon2.fr](http://inscription-lyon2.fr)

After completing the online procedure you can download your registration form.

Then, you must submit the requested supporting documents online via the [PJWEB application](#).

Once your application has been validated by the Registration Centre, you will receive your school certificate by email after creating your Lyon 2 electronic account.

### Academic enrolment

Once you have completed your online administrative registration, you will be redirected to the dedicated platform (IPweb) where you will have to complete your academic registration: choice of courses, additional options and sometimes tutorial groups (CM/TD). It is possible to register online (IPweb) or at your faculty administrative office. This step is compulsory. If you are not redirected to this platform after your administrative enrolment, you can connect via [APPLI](#) > «IPweb» to complete your educational enrolment.

After your academic enrolment, you will have access to your timetable.

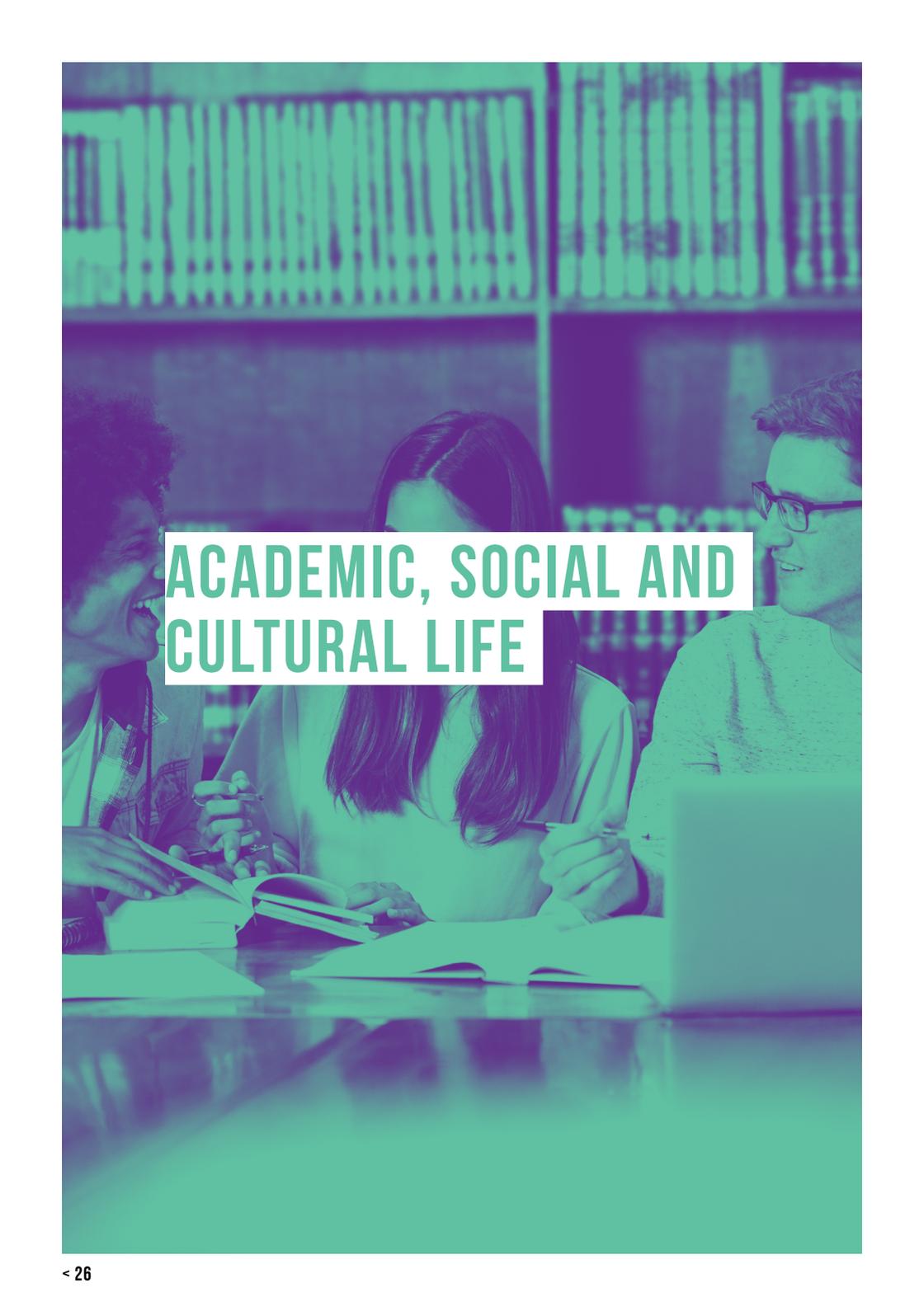
If you are an exchange student, you must complete a dedicated learning agreement. For more information, please contact your advisor at the International Relations Office.

Erasmus+ students:

✉ [incoming-europe@univ-lyon2.fr](mailto:incoming-europe@univ-lyon2.fr)

Study abroad students (outside Europe):

✉ [incoming-monde@univ-lyon2.fr](mailto:incoming-monde@univ-lyon2.fr)

A photograph of three students sitting at a table in a library, studying together. The student on the left is a woman with curly hair, smiling and looking at a book. The student in the middle is a woman with long dark hair, looking down at a book. The student on the right is a man with glasses, smiling and looking towards the other two. There are books on the table and a laptop open in front of the man. The background shows bookshelves filled with books. The entire image has a blue tint.

# ACADEMIC, SOCIAL AND CULTURAL LIFE

## INTERNATIONAL GUIDANCE

### THE INTERNATIONAL STUDENT OFFICE

The International Student Office (BEI) welcomes and assists both international exchange and non-exchange students enrolled in our university with various procedures related to their life in France. .

The welcome desk is open for face-to-face appointments on Mondays, Tuesdays and Thursdays from 9am to 12pm and from 2pm to 5pm and remotely on Fridays.

#### Welcome desk - PDA campus

Maison de l'Étudiant.e/Student House - Office MDE 107  
Campus PDA  
5 avenue Pierre Mendès-France  
69500 Bron

#### Welcome desk - BDR campus

Bélénos building - 2nd floor  
Office BEL.224  
18 Quais Claude Bernard - 69365  
Lyon

**We provide guidance in several ways :**

**Welcome desk : help for exchange and non-exchange students with their administrative procedures**

VISA AND  
RESIDENCE  
PERMIT

HEALTH

WORK DURING YOUR  
STUDIES

HELP FOR  
ACCOMMODATION

To make an appointment with the BEI, scan the code below:



For any questions related to these issues, you can also contact the BEI at the following e-mail address : [accueil-BEI@univ-lyon2.fr](mailto:accueil-BEI@univ-lyon2.fr)

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## INTERNATIONAL SUPPORT

### The Alter Ego programme for your social and cultural integration

All year long, the Alter Ego programme will offer you opportunities to meet other international and French students through activities organised by the team:

INTERNATIONAL  
CAFÉ

THEMED OUTINGS

BUDDY SYSTEM (CULTURAL  
AND LANGUAGE EXCHANGE  
WITH A FRENCH STUDENT  
OR OTHER INTERNATIONAL  
STUDENTS)

INTERCULTURAL  
EXCHANGE  
WORKSHOPS

TOURS OF LYON

Contact : [alter-ego@univ-lyon2.fr](mailto:alter-ego@univ-lyon2.fr)  
Follow us on Facebook : [@programme.alter.ego](https://www.facebook.com/programme.alter.ego)

### The International Mentoring Center to foster your academic success

The CMI offers to all international students:

INDIVIDUAL TUTORING TO HELP YOU  
WITH YOUR WRITTEN AND ORAL  
EXPRESSION

EDUCATIONAL METHODOLOGY  
WORKSHOPS TO HELP YOU SUCCEED  
IN YOUR STUDIES AT LYON 2

WORKSHOPS ORGANIZED IN  
COLLABORATION WITH THE COSIE  
(STUDENT AND WORKFORCE  
INTEGRATION SERVICES) TO HELP  
YOU ACHIEVE PROFESSIONAL  
INTEGRATION

With the CMI, you have the possibility to book an appointment to be informed about the various programmes of French as a Foreign Language (FLE) at the Université Lumière Lyon 2 and in Lyon.

## THE INTERNATIONAL RELATIONS OFFICE (OTHER SERVICES)

### The International Relations Office (other services)

Would you like to give your studies an international experience through an exchange program or internship abroad, by taking a foreign language courses or enrolling in a double degree at the Université Lumière

Lyon 2 ? For more information, please contact our administrative staff in charge of outgoing mobility and international training at the International Relations Office.

ERASMUS+ OUTGOING MOBILITY	STUDY ABROAD (OUTSIDE EUROPE)	MOBILITY SCHOLARSHIPS	INTERNATIONAL TRAININGS
04 78 69 70 69 erasmus@univ-lyon2.fr	04 78 69 72 32 sortants.monde@univ-lyon2.fr	04 78 69 76 03 boursesdemobilite@listes.univ-lyon2.fr	<b>MINERVE</b> minerve@univ-lyon2.fr  <b>BLENDED INTENSIVE PROGRAMMES (BIP)</b> c.martignago@univ-lyon2.fr  <b>DOUBLE DEGREES</b> dpi@univ-lyon2.fr

### Learning French or other foreign languages

#### The Language Centre

Learning a foreign language or taking a certification can be a real asset for your personal and professional projects. Within the Department of Language, the Language Centre offers several facilities to enable you to learn and practice foreign languages: courses, conversation workshops, Tandem, independent work, etc.

For more information, please consult the [Language Centre website](#).



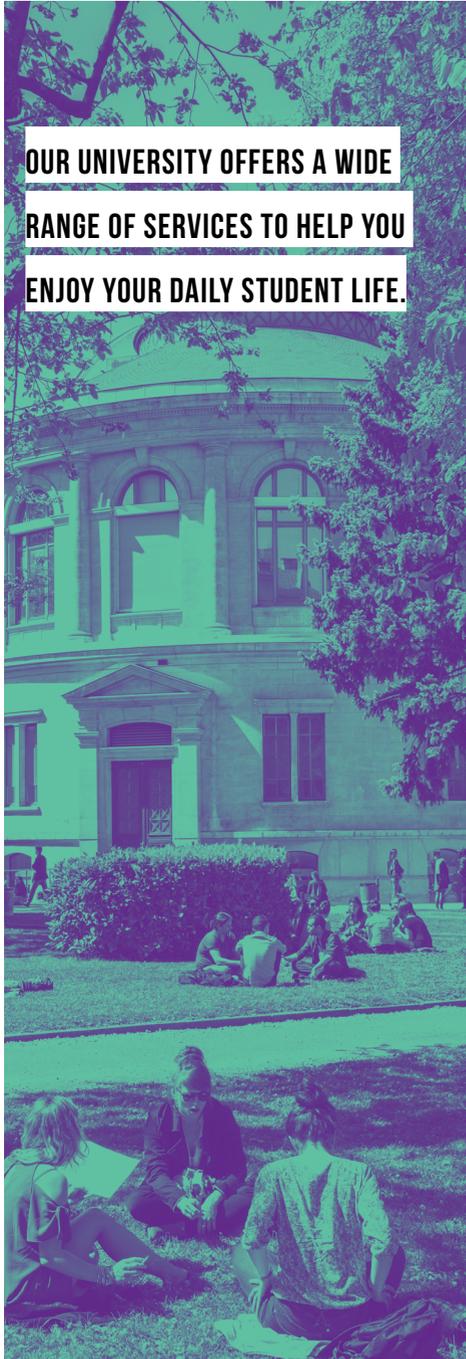
#### International Centre for French Studies (CIEF)

You will need a good level of French (B2-C1) to follow your courses and pass your exams at the University. If you wish to learn French or improve your level, the International Centre for French Studies (CIEF) offers French language courses (FLE) to international students in order to enable them to join a university course at Lyon 2 or in other universities and grandes écoles in the Lyon area.

For more information, please visit the [CIEF website](#).



## STUDENT LIFE



**OUR UNIVERSITY OFFERS A WIDE  
RANGE OF SERVICES TO HELP YOU  
ENJOY YOUR DAILY STUDENT LIFE.**

### Student (ID) card

Your student card will be of great help to you during your stay in France; it is called the IZLY card and will be issued to you after your registration at the university. It allows you to:

- Borrow books from university libraries
- Access to computer workrooms
- To pay for meals at the cafet'U or the resto'U by crediting the card (electronic wallet)
- Benefit from the reduced student rate for your transport pass (TCL) and cultural outings in some stores (cinema, museums, restaurants).

### The Digital Issues Service (GSN)

The Digital Issues Services are dedicated to the university community. You will find about twenty computers freely available, digital copiers, a team of assistants to help you in the use of the university's digital tools and others. Each GSN also provides you with equipment on loan under certain terms: video projectors, laptops, digital recorders, digital cameras, etc.

For more information, the easiest way is to visit the GSN offices or contact them (04.78.77.44.31).

#### Opening hours :

Monday to Friday from 7.45am to 6.45pm  
non-stop from September to June.

Porte des Alpes  
campus

Building F and P

Berges du Rhône  
campus

Next to the  
Cafet'U - Palais  
Hirsch

## Food - CROUS

The university cafeterias and restaurants offer hot and cold meals for a very affordable price. You can pay directly with your IZLY card, if you have credited it, or through the IZLY application on your smartphone. The price of a meal is about 3,30€.

### ON THE PORTE DES ALPES CAMPUS (BRON)

Resto'U  
(Building U, in front of the Student House)

Cafet' Lumière  
(Building A)

Café Filtre  
(Building U)

La Coop'  
(Building C)

### ON THE BERGES DU RHÔNE CAMPUS (QUAIS)

Resto'U des Quais  
94 rue Pasteur  
69007 Lyon

Cafet' des Quais  
(Under the dome, at the center of the university)

Cafétéria IEP  
14, avenue Berthelot  
69007 Lyon

## Sport (SUAPS)

The Université Lumière Lyon 2 offers a wide range of sports activities through the University Sports and Physical Education Service (SUAPS).

The SUAPS offers the possibility to practice nearly 40 sports on its own premises (on both



campuses) and in other sites located outside the university. The activities are supervised by more than 70 teachers and instructors. Some of these activities are eligible for credits. These are graded sports activities. You also have the possibility to choose an ungraded sport course.

For more information, please consult:  
[suaps.univ-lyon2.fr](http://suaps.univ-lyon2.fr)





## Libraries

The libraries are special places for each student who wants to succeed in their academic year. On each campus (BDR and PDA), our university has a physical library at your disposal. Also, there is an e-library allowing you to access online electronic resources (learning tools, press, e-books). The two physical libraries offer different services:

- Consultation of documents on site or loans (up to 20 books per week)
- Workrooms for your group work
- Scanning documents or making photocopies with your IZLY card
- Access the internet via wifi or use the self-service computers.

For more information, please visit the [websites of the libraries](#).

**Chevreul library:**



**Bron library:**



**Electronic library:**



## The Student House (MDE)

The University supports student initiatives. This is why the Student House offers a variety of services to arouse the curiosity and creativity of students, to develop their sense of responsibility and to make the campuses places of life.

The MDE is also a friendly place to relax, meet people and explore the cultural life of the university.

### At the MDE, you will find:

- The Handicap Mission
- The voluntary sector office (SÉSAME)
- CROUS social workers on duty
- The International Student Office

### You can find out more about:

- The Caisse d'Allocations Familiales (CAF)
- Cultural activities at the university and in Lyon
- Benefits offered by the cities (Bron Campus Card, Culture Pass, etc.)
- Or find ads, the press, etc

**Specific premises are at your disposal, whether you are a volunteer from one of the university's associations or have a personal project:**

- 1 meeting room
- 1 music room
- 2 rehearsal or performance rooms
- 1 multi-purpose room (possibility of projection)
- 1 exhibition hall, located in front of the MDE
- 1 dining room with microwave
- 1 relaxation room

### CONTACT DETAILS :

Porte des Alpes Campus  
Student House (MDE) - Building U  
5 avenue Pierre Mendès-France 69500 Bron  
Contacts : [accueil-mde@univ-lyon2.fr](mailto:accueil-mde@univ-lyon2.fr)  
Phone : + 33 (0) 4 78 77 43 83



# YOUR DEPARTURE FROM LYON

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## TERMINATING YOUR RENTAL CONTRACT

If you live in a public or private residence and wish to leave it, you must give advance notice to the landlord or manager (the Crous agent or the estate agency if the accommodation is managed by an agency). To this end, you must respect a notice period. You can contact the landlord or manager of your accommodation a few months before you leave to find out the notice period (generally between 1 and 3 months depending on the geographical area).

Then, set an appointment to do the inventory of fixtures at the end of your stay. Most importantly, remember to notify the CAF of your departure if you are receiving a housing allowance ! You must also cancel your insurance policies (home, civil liability) with a 2-month notice period. If you are expecting a letter or parcel, contact the Post Office to find out if it is possible to redirect it abroad and how much it costs.

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## CANCELLING SUBSCRIPTIONS

When you leave your home, remember to take the necessary steps to cancel your gas, electricity and water supply subscription with the providers. Also, do not forget to ask for the cancellation of your telephone and/or internet subscription contract from the operators 2 months before the end of your notice period.

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## CLOSING YOUR BANK ACCOUNT

It is important to close your bank account if you do not intend to use it after your departure. This will enable you to avoid any inconvenience linked to refused debits (account fees, purchases, subscriptions, etc.) and which may generate additional costs for you. Ask your bank for information on the steps to take to close your account.

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*Communication Office of the Université Lumière Lyon 2*

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*Jacoblund / Radu Marcusu / Becca Tapert / Jake Ingle /*

*Communication Office of the Université Lumière Lyon 2*



## **INTERNATIONAL RELATIONS OFFICE**

International Student Office

Open on Monday, Tuesday and Thursday from 9am to 12pm and from 2pm to 17pm

Contact : [accueil-BEL@univ-lyon2.fr](mailto:accueil-BEL@univ-lyon2.fr)

Porte des Alpes Campus - The Student House - Office MDE.107

Berges du Rhône Campus- Bélénos Building - Office BEL.224